



Terms of Reference Agreement

The Airbus Miles Hunter Scholarship for the Nelson Marlborough Institute of Technology Certificate in Aeronautical Maintenance Engineering

Introduction

Airbus New Zealand Limited has made this scholarship available to students enrolled on Year Two of the Nelson Marlborough Institute of Technology (NMIT) Certificate in Aeronautical Maintenance Engineering as a demonstration of its commitment to the aviation industry and in memoriam of a valued Airbus employee and an ex-NMIT student, Miles Hunter.

The scholarship is designed to assist students with course fees and to provide an opportunity through Airbus New Zealand for recipients to enhance their understanding of the aviation industry.

Selection Criteria

To be eligible for the scholarship applicants must:

- Be enrolled on Year Two of the NMIT Certificate in Aeronautical Maintenance Engineering in 2022.
- Be a New Zealand citizen or have residency.
- Demonstrate the potential to succeed in their studies by providing the following:
 - character/work references * 2
 - a copy of their Year One Certificate in Aeronautical Maintenance Fundamentals transcript
 - a short statement (not more than 300 words) stating their future career plans within the aviation industry and an example of how they have shown leadership within the community or with their fellow students.

Conditions

One scholarship may be awarded annually. Airbus may choose not to award the scholarship in any given year if the caliber of the applicants does not meet the required standards, even if this decision is made after the application date for the scholarship has past.

The scholarship does not cover student association fees; re-sit costs or textbooks and any other course materials.

If the applicant changes to part-time study, withdraws or does not complete course requirements a refund of the scholarship may be required. This will be at the discretion of Airbus and NMIT.

Airbus will offer the recipient:

- First option to be assigned to Airbus New Zealand for work experience
- The Airbus Miles Hunter Memorial Cup engraved with their name and year of award

The recipient will:

- Deliver a presentation to Airbus staff on their learning and experiences
- Attend the Airbus sponsored scholarship presentation
- Fulfill all other requirements of the Terms of Reference

Value

One scholarship may be awarded annually for a one-year term. The scholarship is a one-off payment towards course fees to the maximum value of \$1,000 per year.

The Airbus Miles Hunter Memorial Cup engraved with the recipient's name and year of award.

Roles and Responsibilities

Airbus:

- Airbus to provide representation at the decision panel
- Represent Airbus and present the scholarship at the NMIT Marlborough Campus Scholarship Ceremony
- Provide full payment of the Scholarship amount after the scholarship recipient has been decided

NMIT:

- Responsible for the advertising of the Airbus Miles Hunter Scholarship to encourage application via the NMIT website, social media, posters, events and Secondary Schools
- Coordinate the scholarship applications ready for the panel to review
- Book the panel to review applications
- Advise applicants of outcome
- Send relevant scholarship acceptance documentation to the recipient
- Coordination of the Scholarship event and invitations
- Marketing of Scholarship recipient
- Monitor the recipient's progress and programme completion in the year the scholarship was awarded for

Payment

Payments will be made by direct credit into the recipient's fees account or to Studylink if a debt exists.

NMIT will invoice Airbus each year the scholarship is awarded.

Panel Selection

The selection panel will be made up of representatives of Airbus, an NMIT representative and the NMIT Aviation Head of Department. Selection will be made at a time that allows for the scholarship to be awarded at the NMIT scholarship ceremony.

The decision of the selectors is final and not open to question or appeal. The selectors are not obliged to provide reasons for their decisions.

If no suitable application meets the criteria, or is received, there is no obligation to award a scholarship in that year.

Promotion

Airbus and NMIT will promote the Airbus Miles Hunter Scholarship recipient in appropriate media in Marlborough, throughout New Zealand with the Airbus company as appropriate, and within NMIT marketing material which includes brochures, website and display materials.

All scholarship recipients must agree to be available to NMIT and Airbus for promotional purposes.

Timing

Applications must be received via the online application process (available through the NMIT Website) by the due date of the 21st of March 2022. Late applications will not be accepted.

The scholarship will be announced early in the academic year and awarded at a function shortly thereafter.

Validation:

The award of a Scholarship shall become void within two weeks after receiving official advice unless the recipient completes and forwards the Acceptance and Agreement Contract to the NMIT Scholarship Coordinator. The Acceptance and Agreement Contract confirms the recipient's acceptance of the Scholarship and agreement to perform any obligations associated with this Scholarship as stated in the Terms of Reference.

Privacy:

The award of the Scholarship may be acknowledged in media and marketing material by both NMIT and Airbus.

In accordance with the Privacy Act 1993, recipients will sign a Release Form giving their permission for NMIT and Airbus to use the recipient's personal information for publicity. The recipient can control the content used and length of time it is used.